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Segal
Alvin Travel
E.F.
CONFIDENTIAL

OGC Has Reviewed

15 May 1947

MEMORANDUM TO ASSISTANT CHIEF, FINANCE DIVISION

Subject: Claim for Travel Expenses by [REDACTED]

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1. Returned herewith are the original and three copies of Standard Form No. 1012, revised, covering the claim by Miss [REDACTED] for transportation expenses from Chicago to Washington, D. C., and per diem from 2 February 1947 through 9 March. You state that under the circumstances there appears no basis for effecting payment to Miss [REDACTED] of the claimed expenses from vouchered funds.

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2. It is understood that Miss [REDACTED] was employed by vouchered funds on a departmental appointment. Consequently, there would seem to be no authority to effect payment of the claim for expenses from vouchered funds. Further, during the period that she was on vouchered funds payroll, there would be no authority to pay her per diem from unvouchered funds. A request for payment of travel expenses from Chicago to Washington should be submitted to the Special Funds Section, together with an explanation of the circumstances and substantiating documents. This office would have no objection to the payment of such expenses by Special Funds Section, if otherwise appropriate.

3. The above is in accordance with the conference held between members of the Fiscal Section, Personnel Division, Executive Office of Special Operations, Communications Branch, and the undersigned. It is my understanding that, where an employee is appointed with intention that he be assigned to an overseas station, the employee will not be placed on the vouchered funds payroll as a temporary expedient where slots are not available on unvouchered funds.

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cc: [REDACTED]

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[REDACTED]
Assistant General Counsel

JSW:mbt

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